

## THE UNDERGRADUATE STUDENT COUNCIL OF CHEMICAL ENGINEERING EXECUTIVE MEETING MINUTES

**Title:** Chem Club Meeting  
**Date:** Thursday, September 3<sup>rd</sup>, 2009  
**Time:** 5:30 pm-7:00 pm  
**Location:** Undergraduate Chemical Engineering Common Room, Rm. 238, WB  
**Attendance:**

<b>Attendees:</b>	<b>Regrets:</b>
Mohan Pandit Sami Khan Parnian Jadidian Bobby Doroudiani Hasan Alkabeer Damish Jaidka Rachel Chow Davis Tam	Stephen Pinto Rolan Lewis Chantal Hearst

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### Major Responsibilities:

<b>Mohan</b>	<ul style="list-style-type: none"><li>• Get money from bank account for printing booklet</li></ul>
<b>Parnian</b>	<ul style="list-style-type: none"><li>• Figure out details for 2<sup>nd</sup> year presentation with Sami</li><li>• Ask Rosanna, Bonnie, and Saeed to see if they can help out with 2<sup>nd</sup> year orientation</li></ul>
<b>Sami</b>	<ul style="list-style-type: none"><li>• Figure out details for 2<sup>nd</sup> year presentation with Parnian</li><li>• Double check with Prof. Norval regarding the grouping of 2<sup>nd</sup> year students for lab tour/activity</li><li>• Call Naresh (Printing Place) to see if he wants cash or credit; see if we can get a discount if we put the printer's logo on the back cover</li><li>• Get money from bank account for printing booklet</li></ul>
<b>Damish</b>	<ul style="list-style-type: none"><li>• Ask Joseph &amp; Dan to see if they can help out with 2<sup>nd</sup> year orientation</li></ul>
<b>Bobby</b>	<ul style="list-style-type: none"><li>• Add more to the description of yourself in the booklet</li><li>• Work on Chem Club Wall (Try to finish before Monday)</li></ul>
<b>Hasan</b>	<ul style="list-style-type: none"><li>• Work on dialogue &amp; blocking for Dinner Dance skit</li></ul>
<b>Rachel</b>	<ul style="list-style-type: none"><li>• Pick up the 2<sup>nd</sup> Year booklets</li></ul>
<b>Chantal</b>	<ul style="list-style-type: none"><li>• Send picture &amp; description for the booklet to Parnian</li></ul>

<b>Davis</b>	<ul style="list-style-type: none"><li>• Send picture &amp; description for the booklet to Parnian</li></ul>
<b>Someone</b>	<ul style="list-style-type: none"><li>• If anyone has any of the professors' info/blurb for the booklet, send to Parnian ASAP</li><li>• Someone needs to talk to Liam to get photos from last year's dinner dance for the Chem Club Wall</li><li>• Make new email list &amp; send it to Davis</li></ul>

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## Minutes:

### I. Second Year Booklet:

- Add BBQs to the dates (September 16<sup>th</sup> and 24<sup>th</sup>)
  - From 12 pm to 2 pm
  - In front of SF
- Add legend to the bottom of the “Dates & Events” page
  - Indicate which color represents Chem Club
- If the professors’ descriptions do not fill up the pages, add:
  - Pictures of ‘life in Chemical engineering’, e.g. event photos, montage of previous photos
- Add the official Chem Club logo to the back cover of the booklet
  - Possibility: lower printing cost if the printer’s logo is added on the back cover

### II. Orientation Rooms:

- 1<sup>st</sup> Year Lunch – Chem Common Room
- 2<sup>nd</sup> Year Lunch & Activity – SF 1105
- 2<sup>nd</sup> Year Photos & Lab Equipment – WB 116

### III. Roles:

- N.B.: plant design training is on September 9, 2009 for 4<sup>th</sup> years, so they will not be attending the orientation events
- 2<sup>nd</sup> Presentation – Sami Khan; Parnian Jadidian
  - As many people as possible should be present at the beginning of this presentation for introductions
- 2<sup>nd</sup> Year Orientation:
  - Cash Register – Damish Jaidka
  - Subgroup A – 2 people
  - Subgroup B – 2 people

### IV. Dinner Dance:

- Sutton Place contract should be signed tomorrow (September 4<sup>th</sup>, 2009)
  - Deposit: cheque for \$1500
- We will be using the Engineering Science electronic database for dinner dance sign-ups
  - This software allows people to enter their names, tables, dietary concerns, etc.
- Theme: Egypt & Chemical Engineering
- Skit: 4<sup>th</sup> year Chem Eng graduates traveling to Egypt and getting lost in a pyramid
  - Students are trying to escape from the pyramid
  - Characters:
    - § Scared guy
    - § Smart guy who constantly gets ignored

- § Guy that everyone listens to, but has bad ideas
- § A random guy who eventually gets killed
- Random sound effects are present (e.g. flying arrows, etc.)
- Funny exchanges between characters
- The chemical engineers eventually get to a very large room & meet a pharaoh/spirit character
  - § He tells them that they are trespassing, and gives them a task to complete in order to be free
  - § However, the task is unrelated to chemical engineering
- Unfortunately, the chemical engineers cannot complete the task and reflect upon what they are able to do
  - § Segue into a reflection of 4 years of Chemical Engineering
- The skit ends with a punch line
  - § OR ends with a song and dance
- More work needs to be done on dialogue and blocking for the skit
- The skit will require minimal costumes and simple dialogues

**V. First Year Orientation:**

- It has once again been changed to 2 hours long (10am to 12pm)
- We are expected to keep it low-key, as some people may be fasting
- Games: Molecule Game; knot game; “WHAT” game; something similar to the 2<sup>nd</sup> year activity
- The first years need to be picked up at Sanford Fleming
- People representing Chem Club:
  - Jeffrey
  - Hasan
  - Bobby
  - Damesh (not sure yet)

**VI. Chem Club Wall:**

- Format is similar to the typical Facebook Wall
- \$100 has been allotted for the Chem Club Wall
- Materials: foam boards and blue cardboards
  - Foam boards can be found at Staples (“Elmer” brand)
- Pictures of Chem Club execs & class reps along the left side
  - Total: 15 people
- Possibility – quick-stick boards rather than the foam boards (quick-stick boards are more expensive, but easier to use)

**VII. Website:**

- Create a Chem Club Facebook Group
- More details about the website will be discussed later

**VIII. BBOs:**

- Official Rule: NO raw meat

- We can possibly get the meat from M&M meatshops
- We're also selling smoothies at the BBQs
- If possible, we can use a Magic Bullet for the smoothies
- Ingredients: Strawberry, banana, mango, milk, apple juice, ice

**IX. T-shirt:**

- Quote from CESA: \$5.55 per t-shirt
- This quote is for one printed side per t-shirt
- Question: are people willing to pay more for better quality t-shirts?

**NOTA BENE: For all future emails, cc Rachel & Samoil as well**

**NEXT MEETING:**

Friday, September 11<sup>th</sup> from 4:00pm to 5:00pm